



School Organisation Consultation

Proposal to change
Clandon CofE Infant School
to a primary school

October 2015

1. The Proposal

Clandon CofE Infant School is a small school that serves the communities of West and East Clandon to the east of Guildford. The school currently provides 25 places per year for Reception, Year 1 and Year 2 pupils. Children normally progress to junior provision in Guildford.

Surrey County Council, in partnership with the governing body of Clandon CofE Infant School and the Diocese of Guildford seeks the views of parents, staff, residents and other local stakeholders on the following proposals:

a) Clandon CofE Infant School becomes an 'all through' primary school in September 2016 admitting pupils from 4 to 11 years of age. This will be done by the school extending its age range by one year from September 2016, then incrementally by one year each academic year until September 2019.

b) The School will reduce its Published Admissions Number (PAN)* from 25 to 15 from September 2017. This will result in the total numbers of pupils on roll at the School increasing from 75 as an infant school to 105 as a primary school.

** For admission into Reception.*

This process is part of a statutory consultation which opens on Monday 5 October 2015 and closes on Friday 6 November 2015, after which a decision will be taken on whether to make the changes described.

2. Details of the proposed changes

It is proposed that Clandon CofE Infant School becomes an 'all through' primary school from September 2016 with a Published Admission Number (PAN) of 25 of that year. From September 2017, it is proposed that the school will reduce its PAN from 25 to 15, and continue as a half form* entry primary school (0.5FE).

If the proposal goes ahead, all the current Reception, Year 1 and Year 2 pupils will be entitled to stay at the school until the end of Year 6. Consequently numbers in the higher years will be permitted to exceed the Reception PAN of 15. The school will ultimately provide 105 primary places (4 to 11 years). It currently provides 75 infant places (4 to 7 years).

The proposal includes provision of some additional accommodation to enable the school to operate as a primary school on its present site.

As the school does not have playing fields, sports facilities are provided locally through the School's existing relationships with local stakeholders enabling full access to the primary PE curriculum.

**Meaning a half-class for each school year.*

3. Why are we making this proposal?

Secure provision of junior places

Numbers of primary children in Guildford are increasing. There are fewer junior places available in Guildford for Year 2 children leaving Clandon CofE Infant School. Therefore provision of junior places in the local area is necessary.

Clear progression route for infant children at Clandon

Although a good school, parents are increasingly concerned of uncertain progression for their children beyond Year 2, resulting in a drop in the numbers on roll. The conversion of the school from an infant to primary will increase parental certainty of progression for their children and provide effective long-term provision to meet the needs of local children.

Educational advantages

The educational advantages of a primary school versus an infant school include the following:

- Seamless transition from Key Stage 1 (infants) to Key Stage 2 (juniors).
- Greater opportunities for curriculum development.

- Greater opportunities for staff development.
- Greater flexibility with a larger budget to deploy staff and curriculum resources effectively.
- Greater opportunities for staff recruitment.
- Embedding of friendships within a local community for children and their family.
- Role models for younger children, social skills in care and respect of younger children by the older ones.
- More sibling visibility in the school.

Securing the sustainability of the school

Pupil forecast data indicates that pupil yield in Clandon will be less than the school's current PAN of 25. Therefore, reducing the PAN to 15 and converting to primary secures the school's future whilst providing certainty of junior places for the local community. The intention is that the school will alter its admission number to 15 but increase its age range so that places are offered to all year groups from Reception through to Year 6. This will be a resultant increase in capacity of 30 places, from 75 places to 105 places.

The table below shows the maximum number of pupils in each year at the school and how the numbers will change over time as the school converts to primary status:

Primary from September 2016, with PAN of 15 in September 2017

Maximum number of pupils in each year, assuming current Number on Roll (NOR) + full PAN intake of 25 in September 16

Year group	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
R	19	25	15	15	15	15	15	15	15	15
1	16	19	25	15	15	15	15	15	15	15
2	7	16	19	25	15	15	15	15	15	15
3		7	16	19	25	15	15	15	15	15
4			7	16	19	25	15	15	15	15
5				7	16	19	25	15	15	15
6					7	16	19	25	15	15
Total pupils	42	67	82	97	112	120	119	115	105	105

NB: Pupil intake in 2016 likely to be less than 25. Numbers above are maximum number of pupils.

Significant reduction in travel, including car journeys

The proposal potentially reduces the need for additional school journeys. Parents of junior aged children in West and East Clandon currently have to travel to Guildford. Provision of junior places at the school would shorten the travel time and distance for local parents. The proposal also reduces travel for parents with older siblings who currently transport children to the school, and also transport older siblings to junior schools in Guildford. This proposal would enable more children to walk to school resulting in a reduction of school traffic in the area.

The school has an informal arrangement with the National Trust whereby parents are able to use the car park at Clandon Park, subject to National Trust site operations, for drop-off and pick-up which eliminates any congestion that might build up on the A247 at these times. This informal arrangement will continue under this proposal.

Expanding good schools

It is the ambition of Surrey County Council that all Surrey schools will be judged to be at least 'Good' by 2017. At its last OFSTED inspection in 2013 Clandon CofE Infant School received a Good (Grade 2) judgement. This proposal meets the government's guidance to local authorities that successful and popular schools are expanded where there is a need for more places, through providing better continued primary educational provision for the local area.

4. How will this proposal be implemented?

- It is proposed that in September 2016 Clandon CofE Infant School converts to primary status. If this proposal is approved, the current Year 2 children will be able to stay at the school for junior phase if they wish.
- With the school's existing capacity in mind, it is proposed that the Reception PAN remains at 25 in September 2016.
- It is proposed that from September 2017 the Reception PAN will be 15, to enable the school to accommodate children throughout the primary phase on its existing site. The school will then grow incrementally year on year until 2020.
- It is proposed that some additional accommodation will be provided on the site to accommodate the all-through primary provision. This provision will also accommodate maximum numbers on roll shown in the table above, if the school has a cohort of 25 in September 2016. If this proposal is approved, a successful planning application will be necessary to provide the additional accommodation.

5. Next Steps

At the end of the consultation, the school's Governing Body will analyse the responses and decide whether to continue with the proposal.

The relevant Statutory Notices will also be published alongside this consultation in the local press, on the Surrey Says website, the school website and on the school gates. Any responses to the Statutory Notice received during the formal consultation period will be reviewed before a final decision is taken by the Surrey County Council's Cabinet Member for Schools, Skills and Educational Achievement.

NB This process is separate to any subsequent planning application and planning notices which will include information on building design and traffic considerations. A planning application to Surrey County Council's Planning Committee will be submitted in due course. This will be available on the Surrey County Council website and further responses sought.

Have Your Say

We would like to know what people in the area think about the proposal.

The consultation opens on **Monday 5 October 2015** and runs for 5 weeks. We will hold two public meetings for parents and other interested parties to discuss the proposals and to hear the views that people have. There will be one meeting in the afternoon and one in the evening to allow as many parents to attend one of the meetings as possible. As a public meeting, anyone who wishes to may attend. These meetings will be on the following dates. You need not register your attendance prior to the meeting:

Clandon CofE Infant School on Monday 12 October at 2pm and 7pm

Please come and share your views. You do not have to have a child at the school to come to the meeting.

You can respond to the consultation by:

- a) Accessing the consultation online on the 'Surrey Says' website:

Either by the following link:

www.surreysays.co.uk/csf-schools-commissioning-team/clandon

Or by going to the Surrey Says website www.surreysays.co.uk and searching for the school's consultation (school name or post code), or by scrolling through the list of open consultations.

- b) Completing the consultation response form that is available alongside this document. You can email the form or print it, complete it and send it back to the address below:

Melanie Harding
School Commissioning Officer
Clandon Consultation,
Room 326, County Hall,
Penrhyn Road
Kingston-upon-Thames
KT1 2DN

Or email FAO Melanie Harding (Clandon
Consultation): **schoolorg@surreycc.gov.uk**

All responses must be received by 5pm on **Friday 6 November 2015**.

At the end of the consultation period, we will review all of the responses received and share these with the School and publish them on the Surrey Says website.

School Consultation Response

Proposal to change the status of Clandon Cof E Infant School to a primary school from September 2016, with 15 places per year from September 2017.

Please give us your views. Tick the box that best shows what you think of the following questions. Also give us any comments you have. You can write on the other side of this sheet if you would like more space to write comments.

Do you agree with the proposal to make **Clandon CofE Infant School** a primary school from September 2016? (please tick appropriate box)

Agree

Don't know

Disagree

Comments:

Do you support a reduction in the admission number to 15 places at **Clandon CofE Infant School** in 2017? (please tick appropriate box)

Agree

Don't know

Disagree

To help with our analysis of responses please will you tell us something about yourself? Tick the box or boxes that best apply to you.

A resident living close/adjacent to the school	
A parent/carer of a child who may in future attend Clandon CofE Infant School	
A parent/carer of a child already attending Clandon CofE Infant School	
A parent/carer of a child attending another local school	
Staff member at Clandon CofE Infant School	
A governor of Clandon CofE Infant School	
Some other link to Clandon CofE Infant School	
Someone else with an interest – please give details:	

It would be helpful if you could give your postcode:

Please tick if you have provided additional comments overleaf

Clandon Consultation Response Form

Please give any further comments here

Thank you for completing the consultation response form. **The consultation closes on Friday 6 November 2015.** Please send completed forms by post or email to:

Melanie Harding
School Commissioning Officer
Clandon Consultation,
Room 326, County Hall,
Kingston-upon-Thames
Surrey
KT1 2DN

Or email FAO Melanie Harding (Clandon
Consultation): **schoolorg@surreycc.gov.uk**