

School Organisation Consultation

On a proposal to enlarge
Hinchley Wood Primary School
Claygate Lane, Hinchley Wood, KT10 0AQ



**HINCHLEY WOOD
PRIMARY SCHOOL**



The Proposal

Surrey County Council, in conjunction with the Governing Body of Hinchley Wood Primary School, is proposing

- To expand the school to allow for a roll of 630 pupils (three forms of entry or 3FE) with effect from September 2016. A form of entry is normally 30 pupils.
- That the expansion is incremental, starting with the admission of three Reception classes in September 2016, and building year on year to 3FE throughout until the school is at capacity.
- To provide sufficient classrooms in a single building project to allow for the increase of pupils on site year on year.

The current position at Hinchley Wood Primary School

Hinchley Wood Primary School provides places for just over 500 pupils aged 4 to 11 years. In 2011 and 2013 double classroom buildings were added to allow the school to take another 30 pupils in 2011, 2012, 2013, and 2014. These temporary expansions are often referred to as 'bulge' classes. It is likely that another bulge class will be admitted in 2015.

As part of the current proposal, the school would incrementally grow, starting with Reception Year in 2016, and would be at its new capacity of 630 with 3FE in every year group by 2017. This is because five of its year groups are already at 3FE.

The school site is located within the urban area of Hinchley Wood, on the east side of Claygate Lane immediately south of Hinchley Wood Secondary School. The main primary school buildings date from 1952 and are of brick construction. There are extensive school playing fields to the east of the primary school on land within the jurisdiction of the secondary school. The school currently uses the kitchen and dining facilities at the secondary school to provide cooked midday meals for its pupils.

Hinchley Wood Primary School is a popular and successful school that is consistently over-subscribed and is the school of first preference for the majority of local parents. For September 2014, the school received a total of 331 preferences for 90 places. Of these, 112 parents named Hinchley Wood Primary School as their first choice.

At its last OFSTED inspection in May 2012 the school was rated in all areas as a good school. The government has stated that it expects Local Authorities to facilitate the expansion of successful and popular schools in response to parental preference; this proposal meets that expectation.

What is being proposed

This consultation is essentially about the educational need for more places in Hinchley Wood and the immediate area; specifically for parents hoping to gain a place for their child at a local school. There will be other opportunities later in the process to consult with stakeholders on how this can be achieved, in terms of changes to the building and any impact the expansion might have on the immediate residential area. It is always the intention of the Surrey County Council Schools and Learning Service to try and mitigate any adverse impact on neighbours to schools as a result of expansion programmes. This proposal will be subject to a planning application to Surrey County Council's Planning Committee, which is a separate decision making body to the Schools and Learning Service.

We are proposing to add one additional form of entry each year from 2016 up to 2017; by which time the school will be 3FE throughout each year group.

The primary school site is considered large enough to support 3FE with some careful design. Clearly, if the school is to expand, more classrooms will be required. It would also be desirable to give the school its own catering facilities. Architects are looking at the possibility of reconfiguring some areas to make maximum use of space and meet these demands. Drawings are at an early stage, and staff and governors will play a role in the development of any final design if the expansion goes ahead.

It is proposed that the new classrooms will be based on or near the existing foot print of the school and will have minimal impact on the available hard play space.

Why are we making these proposals?

There is a growing need for additional primary school places in the Dittons and Weston Green primary planning area; and more generally across the borough (see forecast information below). The requirement is for one more form of entry in this area. Rather than promote a new, small academy or Free School it makes sense, both educationally and financially, to expand, where possible an existing school which is popular, has proven effective leadership and delivers a high standard of education. Moreover the Head Teacher and Governing Body are supportive of this proposal and see this as an opportunity for the school.

School place forecasting for Elmbridge

Both our forecasts and historical data show that school rolls have been rising steadily across Elmbridge over the last decade. Much of this rise is resulting from an increase in the birth rate and some is due to housing development and inward migration from out of borough. Births have increased across the borough by 26.1% since 2002. This is the highest rise in any Surrey district.



To meet this unprecedented demand, between 2009 and 2014, Surrey County Council has added 35 additional primary classes within Elmbridge (1050 places).

The impact on The Dittons and Weston Green planning area has been such that Cranmere Primary School is being rebuilt as 3 FE; Long Ditton Infant school has taken a bulge class and Long Ditton St Mary's has permanently expanded to a full 2 FE. Thames Ditton Infant and Junior Schools have also taken bulges, as has Hinchley Wood Primary.

Our projections for the planning area are given in the table below. The 'PAN' columns refer to the combined published admission number for Year R classes. The 'spare' columns indicate the number of spare places available, or a minus figure indicates the number of places we are short in Year R and in Y3. We adjust the figures annually to reflect birth data, new housing developments and demographic trends and changes.

School	2015 PAN	Proposed additional places	Total number of places
Cranmere Primary	60		60
Hinchley Wood Primary	60	30	90
St Paul's RC Primary	60		60
Long Ditton Infant	60		60
Long Ditton St Mary's Jun	(60)		(60)
Thames Ditton Infant	90	30	120
Thames Ditton Junior	(90)		(90)
Total Rec Places	330	60	390

	PAN	Added places	Total places	Spare	YR	Y1	Y2	Y3	Y4	Y5	Y6	Total places
2013-14	330	30	360	7	353	391	358	327	327	287	265	2308
2014-15	330	60	390	14	376	355	393	359	330	330	290	2433
2015-16	330	60	390	30	360	377	356	391	361	332	332	2509
2016-17	360		360	42	318	363	380	358	394	364	336	2512
2017-18	360		360	-10	370	321	365	379	361	398	368	2562
2018-19	360		360	-9	369	372	323	366	382	364	401	2577
2019-20	360		360	-8	368	370	374	324	368	384	366	2554
2020-21	360		360	-7	367	368	370	371	325	369	386	2556
2021-22	360		360	-4	364	367	368	366	369	373	328	2536
2022-23	360		360	-3	363	365	368	366	369	373	328	2530
2023-24	360		360	-4	364	364	365	365	367	370	374	2568

Have Your Say

We would like to know what parents, staff, residents and other schools in the area think about this proposal. There is a consultation form on page 7 of this leaflet.

The consultation opens on **Monday 15 September** and runs for 4 weeks until **Friday 10 October**. Statutory Notices will be published on the school gate and in the local press. We are also going to hold a public meeting at the school where you can express your views, obtain more information and have your questions answered. The meeting will be held at:

Hinchley Wood Primary School on **2 October 2014 at 6.30pm**

Please come and share your views.

You can respond to this consultation by:

a) Accessing the consultation online on the 'Surrey Says' website:

www.surreysays.co.uk

and searching for the school's consultation (school name or post code), or by scrolling through the list of open consultations.

b) Completing the consultation response form that is available alongside this document. You can complete it and send it back to the address below.

Melanie Harris (Hinchley Wood Primary School Consultation)

Room 326

County Hall

Penrhyn Road

Kingston Upon Thames

KT1 2DJ

The Consultation closes on Friday 10 October at midday.

Next Steps

We will analyse the consultation responses and include them in a report to Surrey County Council's Cabinet Member for Schools and Learning.

Please note that the educational consultation process is separate to any subsequent planning application. It is about the principle of expanding Hinchley Wood Primary School. The planning application will come later with planning notices which will include building and traffic considerations. Residents will therefore have another opportunity to comment on these issues.

The final decision

The report is considered by the County Council's Cabinet Member for Schools and Learning who will make the final decision on whether or not to expand the school. This will most probably be in November 2014.

The Planning Application will be considered by Surrey County Council's Planning Committee; as an application has not yet been made the date of the relevant meeting cannot be given at this stage. Once an application is made this will be posted on the **Elmbridge Borough Council** website along with all relevant documentation. Reasonable attempts will be made to notify residents of this process so that they may comment.

If we receive permission to expand the school, and planning permission for our submitted design, construction would be expected to commence during the spring and summer of 2016.

Consultation Response Form

Proposal to expand Hinchley Wood Primary School from 60 to 90 places per year group

Please give us your views. Please tick the box that best shows what you think of the following questions. Also give us any comments you have. You can write on the other side of this sheet if you want more space to write comments.

Do you agree with the proposal to expand Hinchley Wood Primary School from Sept 2016?

Agree

Don't know

Disagree

Comments:

To help with our analysis of responses please will you tell us something about yourself? Tick the boxes that best apply to you.

A resident living close to the school

A parent/carer of a child in an early years setting who may in future attend Hinchley Wood Primary School

A parent/carer of a student currently attending Hinchley Wood Primary School

A parent/carer of a pupil attending another local school

A member of staff at Hinchley Wood Primary School

A Governor of the School

Some other link to the School

Please return by **Friday 10 October 2014** to:
Melanie Harris, Hinchley Wood Primary Consultation,
Room 326 County Hall, Kingston-upon-Thames, Surrey KT1 2DN

Please tick if you have written comments on the other side

