



PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS:

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006, as amended by the Education Act 2011, that the Governing Body intends to make a significant change to Send Church of England (C of E) First School and St Bede's C of E Junior School, by merging Send C of E First School and St Bede's C of E (Aided) Junior School to form a primary school, by extending the age range at St Bede's C of E Junior School and closing Send C of E First School.

- 1.The name, address and category of the school for which the governing body are publishing the proposals.

Send C of E First School, Send Barns Lane, Send, Woking, Surrey GU23 7BS
St Bede's C of E (Aided) Junior School, Bush Lane, Send, Woking, Surrey GU23 7HP

In respect of an LEA Proposal: School and local education authority details

- 1.The name, address and category of the school.

N/A

Implementation and any proposed stages for implementation

- 2.The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The Governing Body and the Diocese of Guildford proposes to close Send First C of E School on 31 August 2016, and then increase the age range at St Bede's C of E (Aided) Junior School from 1 September 2016, to create a new primary school. The two schools are federated and share one head teacher and one governing body.

Currently on adjacent sites, the two schools are intending to operate on one site, following the rebuild of the junior school on the infant school site. This is funded by the Priority Schools Building Programme and due to be completed early in 2017.

The proposal includes increasing the PAN in year R from 58 to 60 in September 2017, to match the current junior PAN of 60. Therefore the total capacity of the 2 schools will

increase by 6 places from 414 to 420. The junior PAN would be removed.

Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
 - (b) the address of the authority to which objections or comments should be sent.

Until midday on Friday 29th January 2016, any person may object to or make comments on the proposals by sending the representations to:

Martin Digby, Chair of Governors, Send C of E First School, Send Barns Lane, Send, Woking, Surrey GU23 7BS
or by email to consult@send.surrey.sch.uk

The consultation can also be accessed online at www.surreysays.co.uk, by searching for the school's consultation (school name or post code), or by scrolling through the list of open consultations.

Alteration description

4. A description of the proposed alteration and, in the case of special school proposals, a description of the current special needs provision.

It is proposed to merge Send C of E First School and St Bede's C of E (Aided) Junior School to form a primary school, by extending the age range at St Bede's C of E Junior School and closing Send C of E First School.

School capacity

- 5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8 , 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

Send C of E First School currently has capacity for 174 pupils, and St Bede's C of E Junior School has capacity for 240 pupils, giving a total of 414 across both schools. The proposed increase in PAN will increase the capacity to 420 pupils.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The current published admissions number (PAN) in Year R will increase from 58 to 60 pupils. The PAN at junior entry will be removed, with children automatically progressing from Year 2 to Year 3 in the primary school. The total number of places available in Key Stage 2 will not change, with 60 places in each junior year group.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

Up to 58 pupils are to be admitted in Year R in 2016. In 2017 up to 60 pupils would be admitted in Year R.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

N/A

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

There are currently 149 children on roll in years R, 1 and 2 at Send C of E First School and 214 children on roll at St Bede's C of E Junior School.

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Send First C of E School is a foundation school. St Bede's C of E Junior (Aided) School is a voluntary aided school. It is proposed that the new school takes the voluntary aided status of St Bede's. The proposals are to be implemented by the governing body.

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No new or additional site will be required. The new primary school will operate over the two existing school sites, until the junior phase is rebuilt on the site of the infant school, from which time they will operate on the same site.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

No additional site is required.

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

(a) the arrangements for safeguarding the welfare of children at the school;

N/A

(b) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

(c) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

Transfer to new site

- 9.** Where the proposals are to transfer a school to a new site the following information—
(a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

The schools will remain on the existing sites.

- (b) the distance between the proposed and current site;

N/A

- (c) the reason for the choice of proposed site;

N/A

- (d) the accessibility of the proposed site or sites;

N/A

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

N/A

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A

Objectives

- 10.** The objectives of the proposals.

To merge two schools which serve the same geographic area and are on adjacent sites to provide certainty of progression to junior phase and offer an all through primary education sharing resources and working together. The vast majority of children who attend Send C of E First School transfer to St Bede's C of E Junior (Aided) School. As a federation, the two schools already have one head teacher and one governing body.

Consultation

- 11.** Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
 - (b) minutes of all public consultation meetings;
 - (c) the views of the persons consulted;
 - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
 - (e) copies of all consultation documents and a statement on how these documents were made available.

An explanatory consultation document has been made available to the public via the schools' website and is also published on the Surrey County Council website and www.surreysays.co.uk. Parents' and local residents' attention is drawn to this report and views invited.

A public meeting will be held at Send C of E First School on 7th January 2016 from 4pm to 5pm to provide an opportunity for parents, residents and other stakeholders to ask questions about the proposal.

The following people have been made aware of the proposals: parents/carers of children attending Send C of E First School and St Bede's C of E Junior (Aided) School, local residents, other local schools and local borough and county councillors.

Project costs

- 12.** A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

There is no capital cost directly associated with this proposal as the two schools are already adjacent to each other. However, as already outlined, the junior school is to be rebuilt on the infant school site with funding from the Priority School Building Programme, which will further enable the schools to work effectively as one primary school. This proposal, however, is not dependent on the rebuild.

- 13.** A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

N/A

Age range

- 14.** Where the proposals relate to a change in age range, the current age range for the school.

St Bede's C of E Junior (Aided) School currently has an age range of 7-11 years old. This will be extended to 4-11 years old, with the addition of the existing nursery at Send C of E First School, which will continue.

Early years provision

- 15.** Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

(a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

N/A

(b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

(c) evidence of parental demand for additional provision of early years provision;

N/A

(d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

(e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
 - (ii) increase participation in education or training; and
 - (iii) expand the range of educational or training opportunities
- for 16-19 year olds in the area;

N/A

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

N/A

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

(d) The proposed number of sixth form places to be provided.

N/A

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

The proposal will not change arrangements for pupils with Special Educational Needs.

- (b) any additional specialist features will be provided;

N/A

- (c) the proposed numbers of pupils for which the provision is to be made;

N/A

- (d) details of how the provision will be funded;

N/A

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

N/A

- (g) the location of the provision if it is not to be established on the existing site of the school;

N/A

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

N/A

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

N/A

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

N/A

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

N/A

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

N/A

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

N/A

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

N/A

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

- (b) evidence of local demand for single-sex education; and

N/A

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

- (b) evidence of local demand for single-sex education.

N/A

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

N/A

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

The proposal includes increasing the infant PAN by 2 places to match the junior provision. Numbers in the area remain stable and as such, further increase in PAN is not required at this time.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

The both schools are Church of England schools, and the school's vision is stated below.

We believe that God's love is at the heart of our school family, providing us with the strength, belief and determination to make every child's time at school happy and personally fulfilling. We believe that childhood matters: it is short, precious and cannot be repeated and we are fully committed, as a school community, to empowering every child to make their life extraordinary.

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

N/A

- (b) a statement on the local capacity to accommodate displaced pupils.

N/A

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

- (a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

Send C of E First School was judged as inadequate by Ofsted in February 2015. A Section 8 inspection in June 2015 stated the school was continuing to improve and this message was endorsed in another section 8 inspection in November 2015.

St Bede's C of E Junior (Aided) School was judged as requiring improvement by Ofsted in March 2014. The Section 8 Inspection in December 2014 stated the school was taking effective action to tackle the areas for improvement.

With a substantive head teacher now well established for the two schools, it is anticipated that the merger will further enabled the continued improvement at the new primary school.