

## PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS:

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006, as amended by the Education Act 2011, that Surrey County Council, intends to make a significant change to the Special Education Needs and Disabilities designation at Clifton Hill School from a secondary Severe Learning Difficulty and Disability (SLDD) school to a split designation of Secondary SLDD and Complex Social and Communication Needs (CSCN).

### School and local education authority details

1. The name, address and category of the school.

Clifton Hill School  
Chaldon Rd,  
Caterham  
CR3 5PN  
Community Special School  
  
Surrey County Council

### Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

Surrey County Council is proposing that Clifton Hill School in Chaldon, near Caterham, becomes a split-designation secondary special school, offering places for pupils with Severe Learning Difficulty and Disability (SLDD) and Complex Social and Communication Needs (CSCN) from September 2021.

Following a review by the school on their projected intake and leavers over the next six years from 2021, between 8 and 17 places each year would be available within the existing capacity. The school's admissions arrangements will not change.

## **Objections and comments**

- 1.** A statement explaining the procedure for making representations, including —
  - (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
  - (b) the address of the authority to which objections or comments should be sent.

This is a four-week consultation, which begins on Monday 25 January 2021 and concludes at midday on Friday 26 February 2021. Any person may object to or make comments on the proposals by sending representations to:

Education Place Planning Team Quadrant Court, 35 Guildford Road, Woking. GU22 7AH

Alternatively, representations can be made by email to:

[schoolorg@surreycc.gov.uk](mailto:schoolorg@surreycc.gov.uk)

The consultation can also be accessed from the Surrey County Council website:

[www.surreysays.co.uk](http://www.surreysays.co.uk)

## **Alteration description**

- 2.** A description of the proposed alteration and, in the case of special school proposals, a description of the current special needs provision.

The purpose of this proposal is to change the Special Education Needs and Disabilities designation at Clifton Hill School from a secondary Severe Learning Difficulty and Disability (SLDD) school to a split designation of Secondary SLDD and Complex Social and Communication Needs (CSCN). Clifton Hill School are not reaching capacity with SLDD pupils and this proposal will support the school to develop a CSCN pathway through the school from Year 7 to Year 11 with the plan that students will either stay at Clifton Hill School for post-16 or move to a local college. This will support the increased demand for CSCN places.

## School capacity

3.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8 , 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of 85 places will not change.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Clifton Hill School only have 8 year groups and must place 10/11 students into Year 7 every year to maintain a roll of 85. If the school are able to take both SLDD and CSCN pupils they can offer places to CSCN pupils at Key Stage transfer or for in year admissions subject to the number of unfilled places in that academic year.

Academic year starting	Year Group								Total	Unfilled
	7	8	9	10	11	12	13	14		
Sep-20	8	13	5	7	9	11	12	8	73	12
Nov-20	9	13	6	7	10	11	12	8	76	9
Jan-21	9	14	6	7	10	11	12	8	77	8
Sep-21	8	9	14	6	7	8	11	12	75	10
Sep-22	8	8	9	14	6	8	8	11	72	13
Sep-23	8	8	8	9	14	7	8	8	70	15
Sep-24	8	8	8	8	9	15	7	8	71	14
Sep-25	8	8	8	8	8	10	15	7	72	13
Sep-26	8	8	8	8	8	9	10	15	74	11
Sep-27	8	8	8	8	8	9	9	10	68	17

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

The majority of CSCN places will be offered at Key Stage transfer at Year 7 and Year 12 each year from September 2021 onwards. Places will be allocated according to demand and spaces available in year groups. Where there is space and demand in other year groups, new children may be accepted subject to the appropriate teaching resource and peer groups.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

N/A

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

As of January 2021, the following number of pupils were on roll (NOR) at Clifton Hill School:

Year group	7	8	9	10	11	12	13	14	total
NOR	9	14	6	7	10	11	12	8	77

### **Implementation**

4. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

N/A

### **Additional Site**

5.— (1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No additional site is required in order to facilitate these proposals.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

N/A

## **Changes in boarding arrangements**

6.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

(a) the arrangements for safeguarding the welfare of children at the school;

N/A

(b) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

(c) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

(b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

### **Transfer to new site**

**7.** Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

The school will remain on its existing site.

- (b) the distance between the proposed and current site;

N/A

- (c) the reason for the choice of proposed site;

N/A

- (d) the accessibility of the proposed site or sites;

N/A

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

N/A

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A

### **Objectives**

**8.** The objectives of the proposals.

This proposal forms part of Surrey County Council's Strategy for Specialist Placements and to increase the number of pupils in specialist provision in mainstream specialist

centres, special academies and maintained special schools in Surrey in order to reduce the reliance on Non-Maintained and Independent Specialist provision and out of county Independent provision.

Clifton Hill School are not reaching capacity with SLDD pupils and this proposal will support the school to develop a CSCN pathway through the school and maintain their future sustainability.

Surrey County Council (SCC) are proposing to change the designation because the Clifton Hill School has a strong and established special school offer and a desire to meet growing demand from local parents for specialist secondary provision. The change will enable SCC to offer more secondary children and their families local, high-quality specialist provision.

## **Consultation**

- 9.** Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
  - (b) minutes of all public consultation meetings;
  - (c) the views of the persons consulted;
  - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
  - (e) copies of all consultation documents and a statement on how these documents were made available.

An explanatory consultation document has been made available to the public via the Council's website: [Surrey Says](#)

All appropriate parties have been made aware of this proposal, inclusive of the Governing Body of the school. The following people have been made aware of the proposals: parents/carers of children attending the school; employees and Governors of the school; relevant unions; local residents; other local schools; local borough and county councillors; and the School Admissions Forum.

## **Project costs**

- 10.** A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

Additional pupils with CSCN will be offered places within the school's existing capacity and accommodation and therefore no capital investment is required.

**11.** A copy of confirmation from the Secretary of State and/or local education authority that funds will be made available (including costs to cover any necessary site purchase).

N/A

#### **Age range**

**12.** Where the proposals relate to a change in age range, the current age range for the school.

N/A

#### **Early years provision**

**13.** Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

N/A

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

- (c) evidence of parental demand for additional provision of early years provision;

N/A

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

### **Changes to sixth form provision**

**14.** (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

N/A

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

N/A

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

(d) The proposed number of sixth form places to be provided.

N/A

**15.** Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

### **Special educational needs**

**16.** Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

The proposal will not change current arrangements for pupils with Special Educational Needs. As Clifton Hill School is under capacity for pupils with a Severe Learning Difficulty and Disability (SLDD), this proposal is to change the Special Education Needs and Disabilities designation at Clifton Hill School from a secondary Severe Learning Difficulty and Disability (SLDD) school to a split designation of Secondary SLDD and Complex Social and Communication Needs (CSCN). This proposal will support the school to develop a CSCN pathway through the school from Year 7 to Year 11 with the plan that students will either stay at Clifton Hill School for post-16 or move to a local college.

- (b) any additional specialist features will be provided;

N/A

- (c) the proposed numbers of pupils for which the provision is to be made;

The number of 85 school places will not change. Places for pupils with CSCN will be offered according to unfilled spaces available each year.

- (d) details of how the provision will be funded;

Clifton Hill School has limited capacity for expansion on their site. An extensive capital build is not an option. By making a change to the category of designation, to offer both SLDD and CSCN places, Clifton Hill School could offer maintained specialist provision for additional pupils within their current capacity and accommodation and the proposal would not require any capital investment. The proposed CSCN places will be funded through the Local Authority allocation of High Needs Block (HNB) Dedicated Schools Grant (DSG). Current rates are £10,000 per place plus an additional top up funding according to banding based on key stage and level of need. There will be no significant difference between the funding given to the school for individual SLDD and CSCN pupils.

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

The expenses of the provision will be met from the school's delegated school budget

which will include the additional funding which the school will receive as a result of admitting additional pupils, except for therapies which are funded from a centrally managed DSG budget.

- (g) the location of the provision if it is not to be established on the existing site of the school;

N/A

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

N/A

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

The capacity of 85 places offered at Clifton Hill School will not change.

**17. Where the proposals are to discontinue provision for special educational needs—**

- (a) details of alternative provision for pupils for whom the provision is currently made;

N/A

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

N/A

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

N/A

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

N/A

**18.** Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

N/A

### **Sex of pupils**

**19.** Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

- (b) evidence of local demand for single-sex education; and

N/A

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

**20.** Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

- (b) evidence of local demand for single-sex education.

N/A

### **Extended services**

**21.** If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

The proposal will not have a negative impact on the provision of the school's extended services.

### **Need or demand for additional places**

**22.** If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

This proposal does not add additional places to the capacity of the school.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

N/A

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

**23.** If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

N/A

- (b) a statement on the local capacity to accommodate displaced pupils.

N/A

### **Expansion of successful and popular schools**

**25A.** (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

N/A