

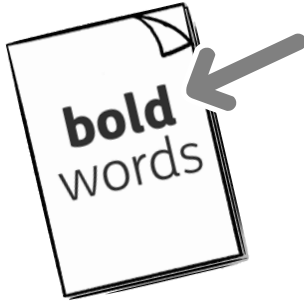
# Access to jobs, training and education

What is stopping you?



**easy  
read**

# How to use this easy read document



In this easy read document, difficult words are in **bold**. We explain what these words mean in the sentence after they have been used.

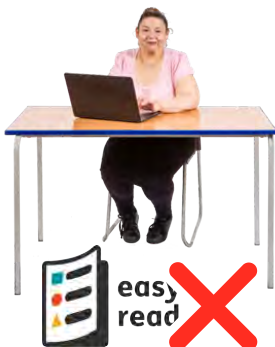


Some words are [blue and underlined](#). These are links which will go to another website which has more information.



## About this survey

A **survey** is a set of questions for you to answer.



There is also an online version of the survey available here:

[www.surreysays.co.uk/iai/hidden-talent-survey](http://www.surreysays.co.uk/iai/hidden-talent-survey)

The online version is not in Easy Read.



We need your answers back by Friday, 30 July 2021.

# Introduction



Surrey County Council wants to hear from people who don't often get a chance to speak up.



We want to know what might be stopping you accessing jobs, training and education.

We especially want to hear from you if you:

- need extra support
- do not have an EHCP (Education and Health Care Plan)
- do not get support from Adult Social Care.



This survey will help us understand your needs and what you want to help you access jobs, training and education.

# Survey



We will keep your answers and your personal information safe and private.

## About you



1. How old are you? (Please tick a box.)



- ☐ 18 to 24
- ☐ 25 to 34
- ☐ 35 to 44
- ☐ 45 to 54
- ☐ 55 to 64
- ☐ 65 to 74
- ☐ 75 to 84
- ☐ 85 or over



2. Where do you live? (Please tick a box.)

☐

Elmbridge Borough

☐

Epsom and Ewell Borough

☐

Guildford Borough

☐

Mole Valley District

☐

Reigate and Banstead Borough

☐

Runnymede Borough

☐

Spelthorne Borough

☐

Surrey Heath Borough

☐

Tandridge District

☐

Waverley Borough

☐

Woking Borough



3. Which of these things is true about you?  
(You can tick more than 1 box.)



☐ I have Autism



☐ I have a long-term health condition



☐ I am a carer



☐ I have special educational needs



☐ I have a learning disability



☐ I used to be in the army, navy or air force



☐ I have a sensory impairment - this is when your sight or hearing is lost or damaged



☐ I have a physical impairment - this is when you find it harder to move around



☐ Prefer not to say

☐ Other



If you ticked other, please say what in this box:





4. Are you in a job, training or education at the moment or have you been in the past? (Please tick one box.)

We mean training or education after you left school.



☐ I have a job at the moment



☐ I am in training or education at the moment



☐ I don't have a job but I had one in the past



☐ I don't have a job but I have been in training or education in the past



☐ I have never had a job or been in training or education



☐ I don't want to say

## Your experiences



5. What type is your current or last job, training or education? (Please tick one box.)



☐ Short-term job



☐ Long-term job



☐ Full-time job



☐ Part-time job



☐ Free-lance work - this is where you work for yourself but sometimes do work for companies



☐ Self-employed - this is where you work for yourself



☐ Apprenticeship/internship - this is where you learn the skills of the job while you are working



☐ Full-time education/study

☐ Part-time education/study





6. Do you think you got the right support in your current or last job, training or education? (Please tick one box.)

☐

Yes

☐

No

☐

Not sure



If you said yes, please tell us in the box what support you got:



If you said no, please tell us in the box what support you wish you had got:

# Things that might stop you accessing jobs, training or education



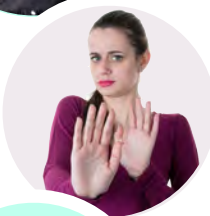
7. What is stopping you from accessing jobs, training or education? For example, not being able to work 9am to 5pm.

Please say in the box:





8. What types of things stop you from accessing jobs, training or education? (You can tick more than one box.)

☐

How you have to apply, for example writing a CV and letters or going to interviews

☐

Transport

☐

Working hours

☐

The right chances to get a job do not exist

☐

Not feeling confident

☐

Fear of losing benefits - this is money given to you by the government to help you live your life

☐

Not feeling comfortable around other people and talking to them

☐

Not being organised

☐

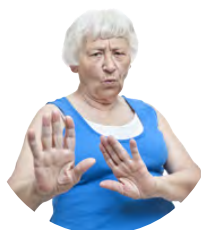
Not feeling like you want to do it

☐

Feeling stressed

☐

Mental health



- ☐ Feeling worried
- ☐ Not enough support to get a job
- ☐ Not enough support to keep a job
- ☐ I'm not sure what I could do
- ☐ What employers think of me
- ☐ I wouldn't be able to use the computers or equipment
- ☐ I don't have enough qualifications
- ☐ Workplace is not accessible - this means it is not easy to get into or around
- ☐ None
- ☐ Other
- ☐ Prefer not to say

If you ticked other, please say what in the box:



# Support to access jobs, training or education



9. Do you know where to go for help to access jobs, training or education? (Please tick one box.)

☐

Yes

☐

No

☐

Not sure



10. Do you access any services at the moment which help you with jobs, training or education? (Please tick one box.)

☐

Yes

☐

No

☐

Not sure

If you ticked yes, please tell us what in the box:





11. What type of support would help you access jobs, training or education?

Please say in the box:



## Support options

12a. How important to you is help with computers and other digital skills?



- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important





12b. How important to you is employers making sure they give jobs to people who don't often get a chance to speak up?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12c. How important to you is help with finding jobs?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12d. How important to you is it that applying for jobs is made easier? For example, knowing the questions before the interview.

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12e. How important is it to you to have help and advice from professionals?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12f. How important is it to you to know that you will be able to get into and around a workplace?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12g. How important is it to you to know that you will be able to use the technology in a job?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12h. How important to you is help with asking for changes that make things easier at work?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12i. How important to you is being able to change your working hours?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12j. How important to you is help to understand your legal **rights** at work?

**Rights** are things you are allowed to have and do, by law.

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12k. How important to you is help to understand how having a job will affect your benefits?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



12l. How important to you is having a clear list of all the job support that is available in Surrey?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important

## Help with things that might stop you accessing training or education



13a. How important to you is getting advice on training or education courses?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important





13b. How important is it to you to get help with computers and other digital skills?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



13c. How important to you is it that there are more adult learning courses or classes?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



13d. How important to you is it that education providers include people who don't often get a chance to speak up?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



13e. How important to you is getting help with finding training and education courses?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



13f. How important to you is getting help with applying for training and education courses?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



13g. How important is it to you to know that you will be able to get into and around the building?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



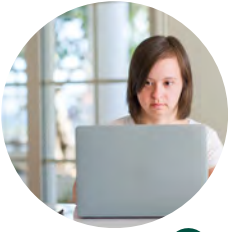
13h. How important is it to you to know that you will be able to use the technology?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



13i. How important to you is help with asking for changes that make things easier in training or education?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



13j. How important is it to you to be able to do training or education from home on your computer?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important



13k. How important is it to you to have help and advice from professionals?

- ☐ Not important at all
- ☐ A little bit important
- ☐ Quite important
- ☐ Important
- ☐ Very important

13l. Is there another type of support which would help you access education or training?  
Please say in the box:



14. Have you tried to access job services but not been able to?

- ☐ Yes
- ☐ No
- ☐ Not sure

If you couldn't access the services, please say why in the box:





# The type of job you would like in the future



15. What type of jobs are you interested in?  
(You can tick more than one box.)



- ☐ Short-term
- ☐ Long-term
- ☐ Full-time
- ☐ Part-time
- ☐ Free-lance work - this is where you work for yourself but sometimes do work for companies
- ☐ Self-employed - this is where you work for yourself
- ☐ Apprenticeship/internship - this is where you learn the skills of the job while you are working
- ☐ None
- ☐ Other

If you ticked other, please say what type in the box:



16. What type of training or education are you interested in? Please say in the box:



17. What area of work are you interested in? Please say in the box:



18. Have you found that there are jobs in these areas that are accessible to you?

☐

Yes

☐

No

☐

Not sure

19. If you are happy for us to contact you about helping us again in the future, please put your email address here:



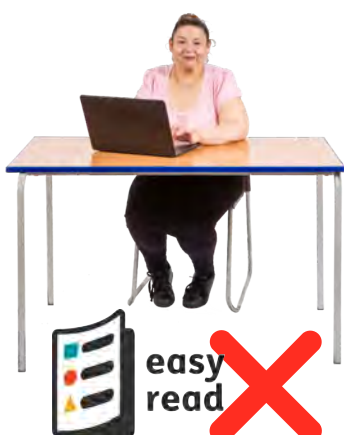
# Thank you



Thank you for filling in this survey.



Your answers will help us to understand your needs and what you want to help you access jobs, training and education.



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The online version is not in Easy Read.



If you have printed out this survey,  
please put it in a envelope and post  
to:

Hidden Talent Survey  
Contact Centre Admin Hub  
Customer Services  
Fairmount House  
Bull Hill  
Leatherhead  
Surrey  
KT22 7AH



We need your answers back by Friday,  
30 July 2021.